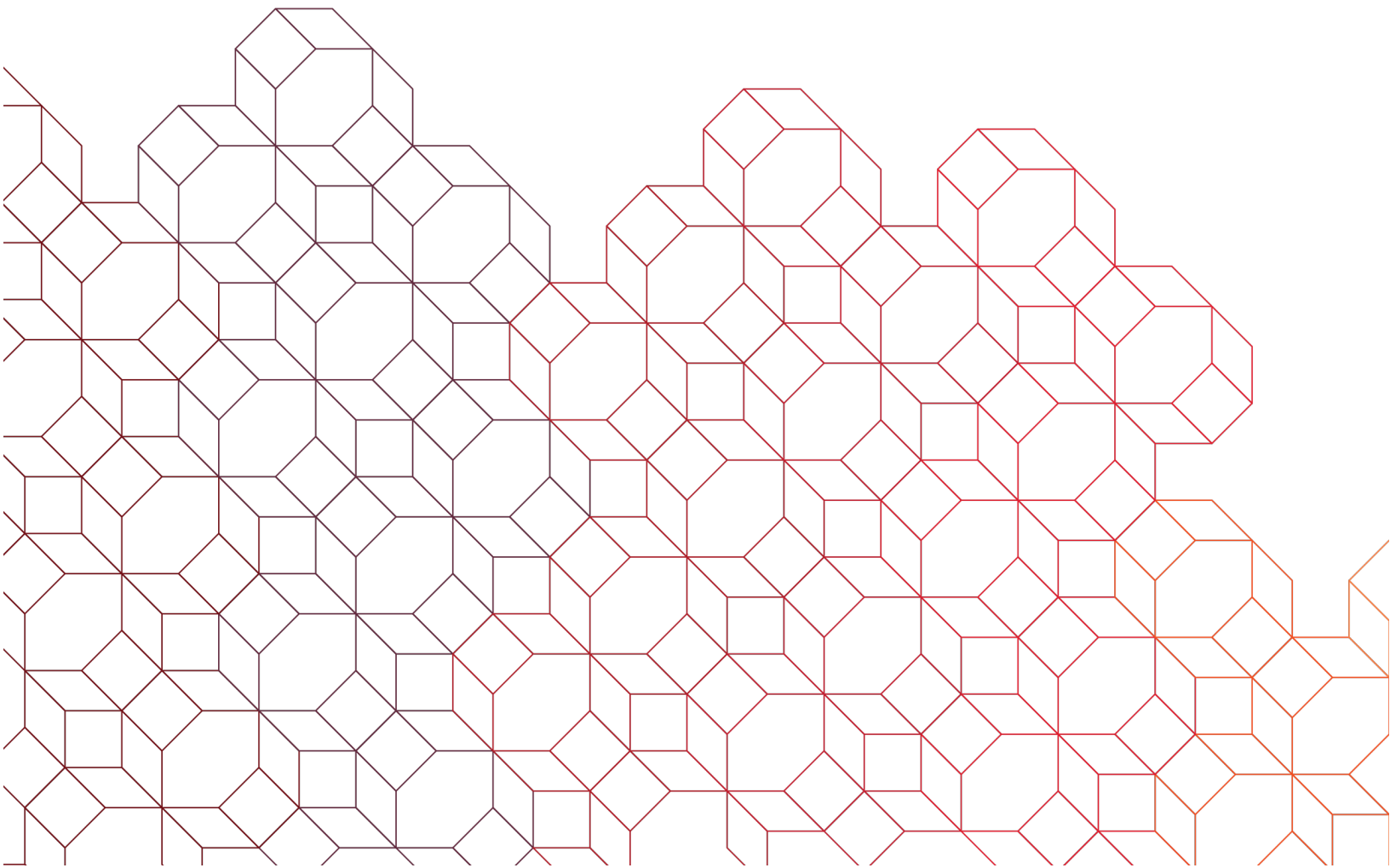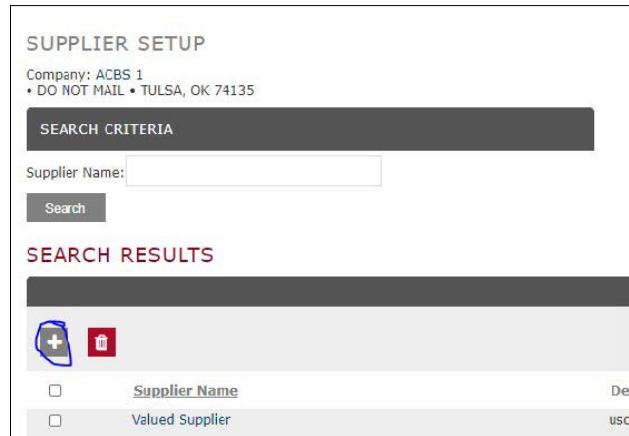# Spend Control

Setting up a Supplier

1. Click on "Payment Control" > Supplier > Supplier Set up.
2. Click on the "plus sign", fill in the blanks and save your changes.

Payment Control – Supplier – Supplier Set Up