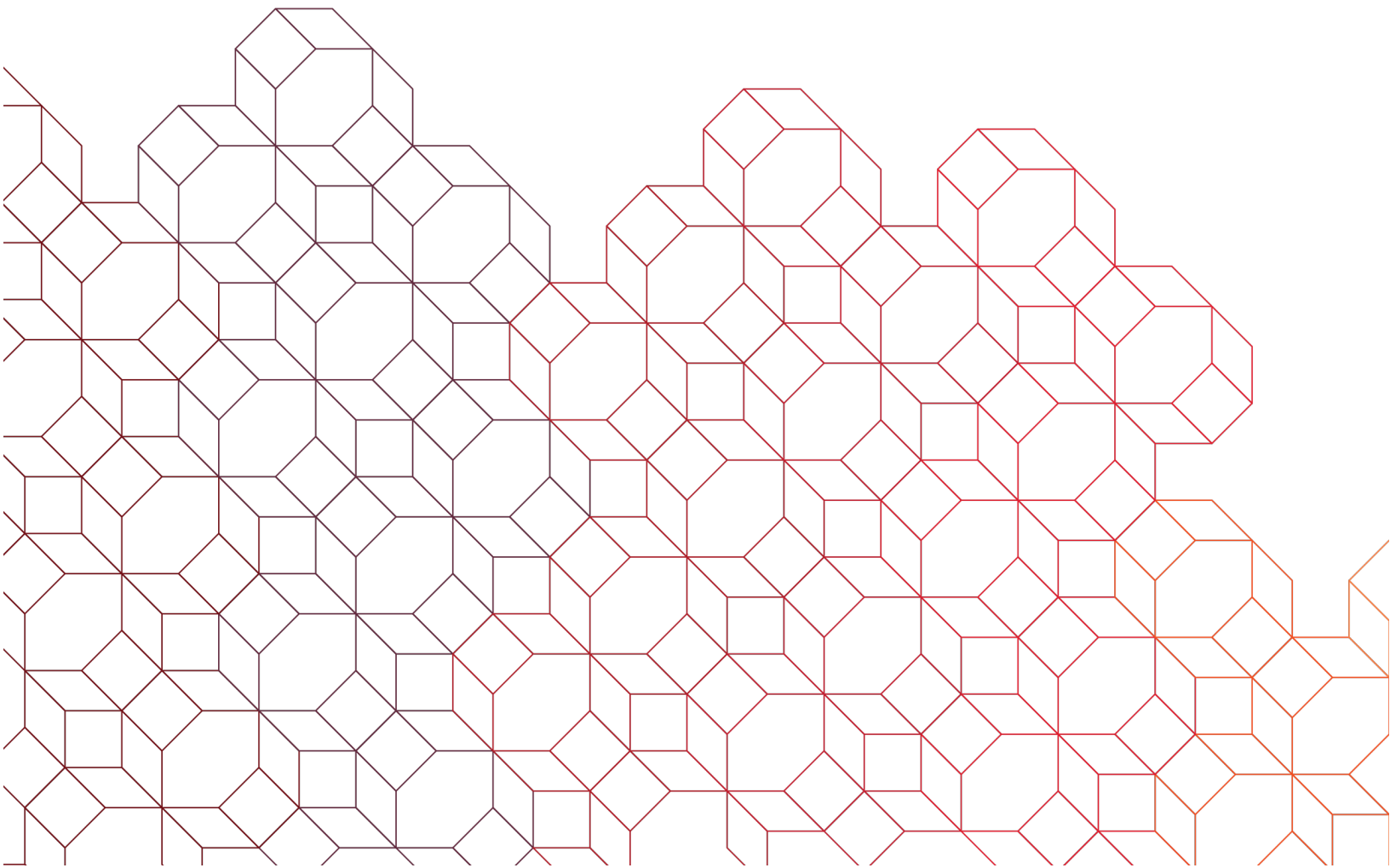# Spend Control

Close or Apply Travel Watch Status

To close a cardholder account

Account Manager > Account Maintenance
- Change the Search By drop-down on the left to "All (Account)" and click "Search".
- Click on the name of the cardholder.
- In the Status section on the top right, click "Edit".
- Change the Account Status drop-down to "Closed" and click "Save".

Changing to the closed status will cause all future transactions to be declined. It cannot be removed by the Program Administrator once applied.

To Temporarily Suspend or apply a Travel Watch to a cardholder account
This same process can be used to temporarily Suspend an account. It can also be used to apply a travel watch status on the account. These codes can be changed by the Program Administrator.

If you have any questions, please contact us at CorporateCardSupport@bokf.com.