RCC Pro Offline Scanner Control Manager (SCM) Install for Windows

This installation method allows the ability to download the SCM before logging into ITMS providing a smooth initial login.

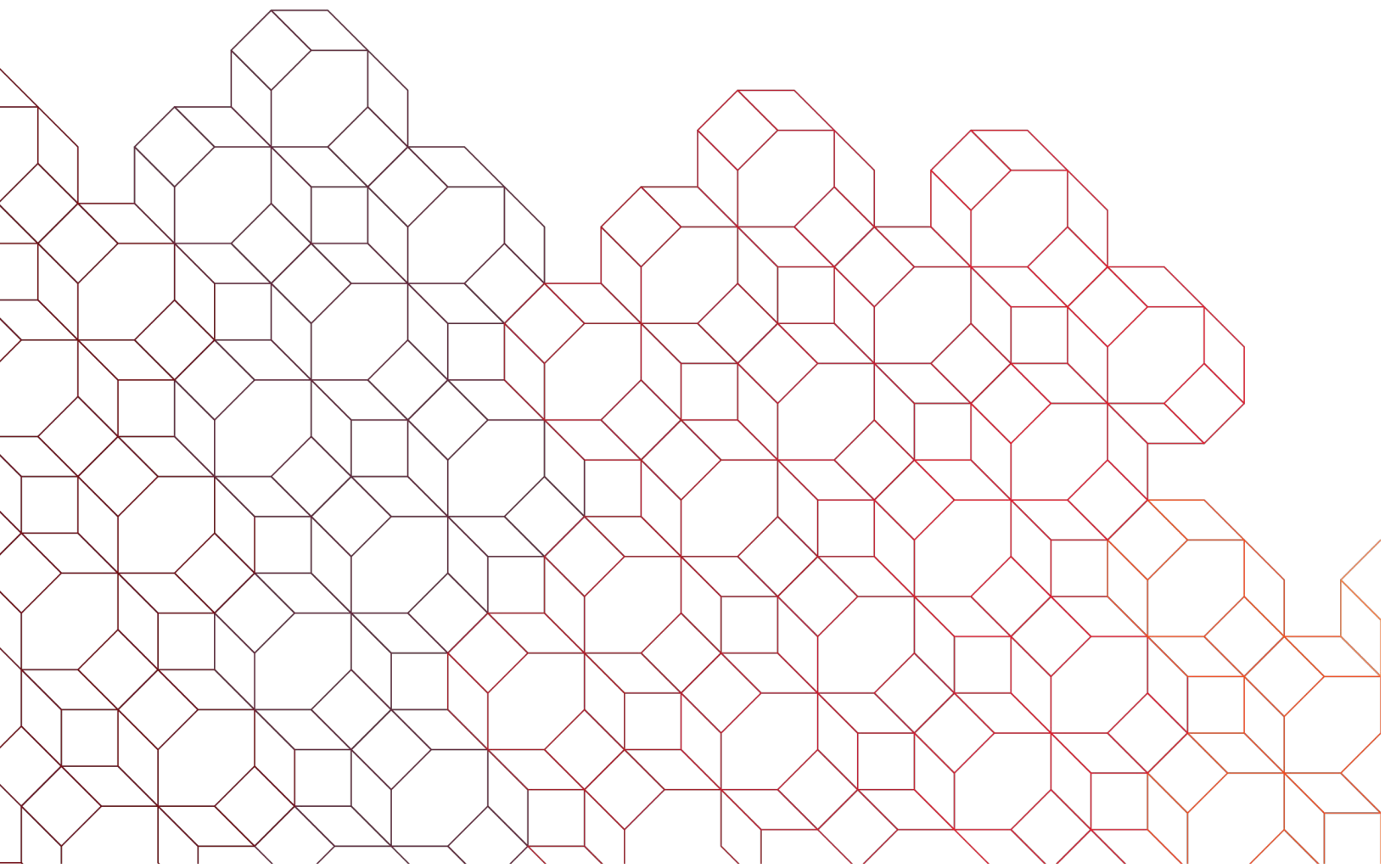Updated Scanner Control Manager Web Site for Windows:

Digital Check
https://files.rdmcorp.com/?u=9F6X&p=WTgn&path=/WIN_SCM_DCC_INSTALL_4.0.3.0.exe

Epson
https://files.rdmcorp.com/?u=ghUf&p=BWQb&path=/WIN_SCM_EPSON_INSTALL_4.0.3.0.exe

Panini
https://files.rdmcorp.com/?u=pkhb&p=kJbr&path=/WIN_SCM_PANINI_INSTALL_4.0.3.0.exe

I. Pre-Requisities

- You **must have admin rights** to the computer to complete the download.
- If an earlier version of the SCM or other scanner drivers are installed on your computer, you need to uninstall it before you install the new version.

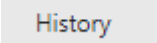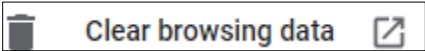## II. Clear ALL cookies first . . .do before going to website!

Microsoft Edge: To clear cache and cookies

1. On your computer, open "Edge".
2. Click the "Menu icon"   **...**   at the top-right corner of the screen.
3. Then click "Settings". ⚙ Settings
4. Click on "Privacy, search, and services" from the list of options on the left-hand side under Settings.

   🔒 Privacy, search, and services

5. Scroll down to Clear browsing data and click "Choose what to clear".

   Clear browsing data

   This includes history, passwords, cookies, and more. Only data from this profile will be deleted. Manage your data

Clear browsing data now	Choose what to clear
Choose what to clear every time you close the browser	>

6. Change the "Time range" at the top to "All Time" and check the boxes next to "Cookies and other site data" and "Cached images and files". Then click "Clear now".

In Chrome: To clear Cache and delete cookies

1. On your computer, open "**Chrome"**.
2. Click the "Tools" menu (three dotted lines in the upper-right corner). ⋮
3. Select "History". History
4. Select "Clear Browsing Data" from the left-hand side. Set the "Time Range" set to "All Time".

   🗑 Clear browsing data ↗

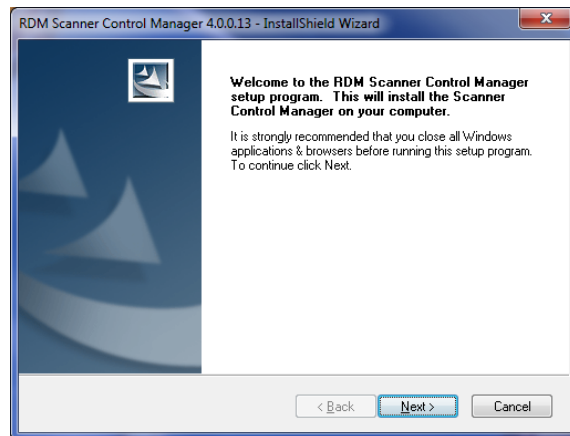5. If on a windows computer, close and re-open chrome to save your changes.

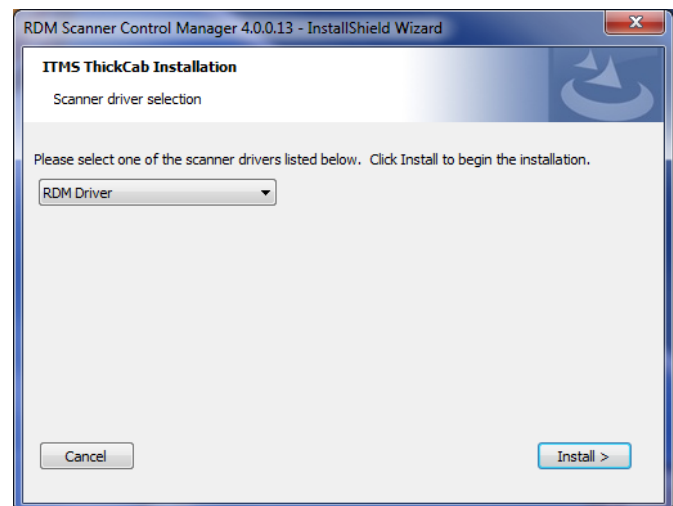**III.** **Installing the SCM with the offline installer**

You can install the Scanner Control Manager (SCM) with an offline installer. The offline installer is a single file that you download to your computer. When you run the file, it installs the SCM without needing to connect to ITMS.

To install the SCM with the offline installer on Windows the below steps are required:
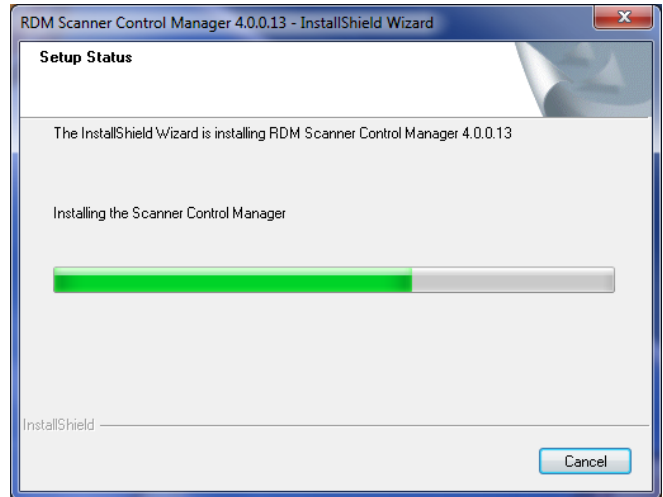
- You **must have admin rights** to the computer to proceed.

- Close all open web browsers and applications. The SCM might not install correctly if you do not close all open browser windows.

- Unplug your scanner.

- Download the ITMS offline SCM installer executable, if necessary.
  a. Select the link on the first page of this document based off the model of your scanner.

- Run the ITMS offline SCM installer executable. For example, double-click ThickWebCab-v4.0.2.2.exe.

- If you are prompted to allow the program to make changes to your computer, click "Yes".
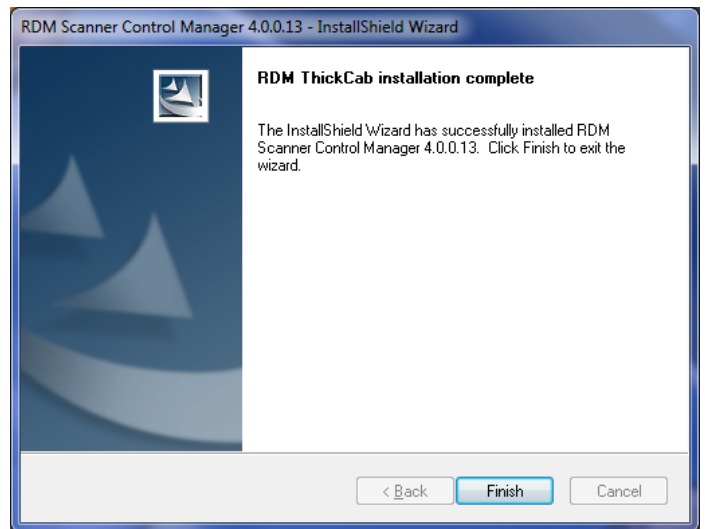
- The Welcome screen appears. Click "Next".

- Select your scanner driver from the dropdown list, and then click "Install".
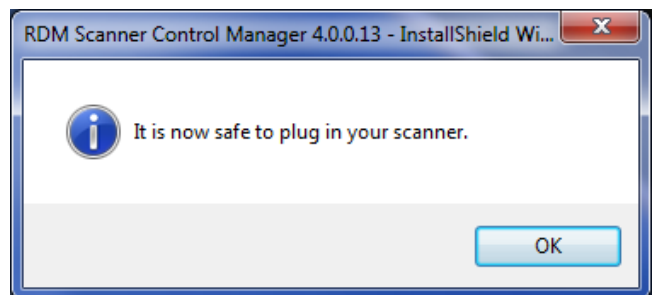
- The SCM installs on your computer.

- When the installation is complete, click "Finish".

- Restart your computer if you are prompted to do so.

- After the SCM is completely installed, you are prompted to plug in your scanner. Plug in your scanner and click "OK".

Proceed to **Step IV** to login the application and select your scanner.

IV.   Root Security Certificate

- After installing the scanners drivers, you must install Root Security Certificate before testing the scanner. To install use the link below and follow onscreen instructions.
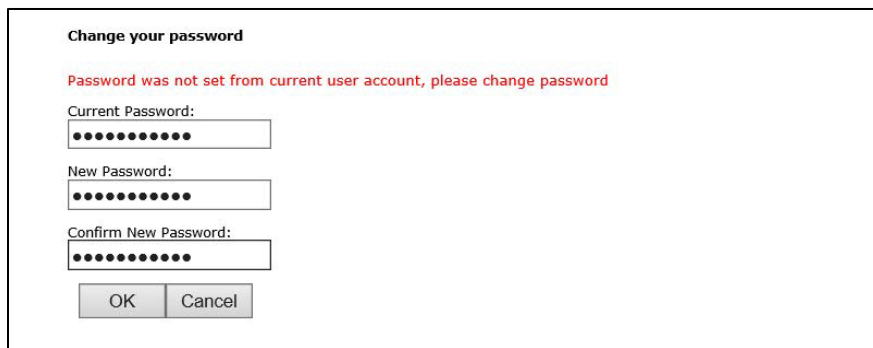 https://downloads.itms-online.com/scm/SCM_RDM_Root_Cert_Update.exe

V.   Login and Test Scanner

- Log in to the ITMS application URL, navigate to the Settings tab if not automatically taken there and select your scanner.   https://www.itms-online.com/Default.aspx

First Time Users: If this is the first time the Login ID has been used, the password change screen will automatically appear and you will be prompted to change your password.
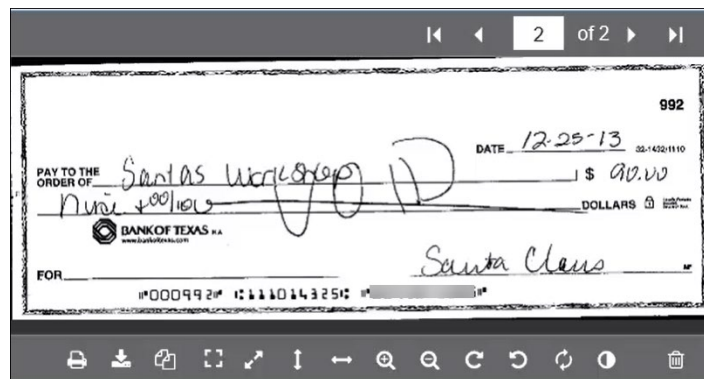- Enter your current password in the 'Old Password' field.
- In the 'New Password' and 'Confirm New Password' fields enter a new password. This will be your new password.
- Click 'Ok' to continue.

Once you have logged in you are ready to test your scanner to make sure it works correctly. To do this, open the "Settings" dialog and click "Test".
- Insert a test check into the scanner.
- Depending on your service, you will test by clicking on the "Scan" or the "Test" button.

The test scan can take up to a minute to complete. If the test is successful, a preview of the check image appears in the image viewer.

After you scan a test check, your scanner's unique Client ID appears. The Client ID can be used as a reference number for the workstation during troubleshooting calls.
- Click "Done" or "Save" at the bottom right of page.

You are now ready to make deposits!

Additional resources such as quick reference guides and videos can be found on the Treasury Resource Center.